



BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORED)
NAAC ACCREDITED

P.O. ITACHUNA, DIST. HOOGHLY, PIN - 712147

website : www.bnmv.ac.in e.mail ID : bnmv2012@yahoo.in

Ref. No.

Date.

Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 02/07/2021 (Friday) at 13:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 2/7/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 2/7/21*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 2.7.21*
- 4) Dr. Kausik Ghosh (Member) *Kausik Ghosh 2/7/21*
- 5) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 02/07/2021*
- 6) Dr. Animesh Layek (Member) *Animesh Layek 2/7/21*
- 7) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 2-7-21*
- 8) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker *Gopendra Narayan Chattopadhyay 2.7.21*
- 9) Mr. Susanta Sarkar, Journalist, ABP Ananda Group *Susanta Sarkar 2.7.21*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Creation of job-related repository for our employees
- 3) Documentation of departmental data
- 4) Creation of best performance award from amongst the departments
- 5) Miscellaneous

Minutes of the meeting:

- 1) The resolutions of the previous meeting were confirmed.
- 2) At the zero-hour Dr. Dasgupta appreciated for inclusion of the agenda regarding creation of job-related repository of all the employees of the college and it should be digitized. He stressed that this will lead to a smooth data evaluation for preparing various documents related to promotion, pension, granting various leave of the employees. Dr. K. Ghosh requested Principal to form a



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committee with both teaching and non-teaching staffs of our college with knowledge in digitization. Principal promised all possible steps in this regard.

- 3) Dr. Sengupta stressed that departmental data on their various academic, social activities throughout the year should be properly documented with a report, participating students' detail, geo-tagged photographs. Principal took the responsibility of informing every department in this regard.
- 4) Dr. S. Ghosh requested Principal to initiate 'best performance award', for amongst the departments to bring about their best. The whole IQA Cell applauded the concept and asked for its speedy implementation.
- 5) Mr. G N Chattopadhyay pressed the need of starting a certificate course on yoga which on the long run will be of great help for shaping the lives of our students and a small step towards nation building. He even asked our principal to organize value-based classes on a regular basis by eminent speakers.

The meeting ended with a vote of thanks.


29/09/21

Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dt.- Hooghly.



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Proceedings of online emergency meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 29/09/2021 (Wednesday) at 18:00 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 29/09/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 29/9/21*
- 3) Dr. Napankar Hazra, Retd. Principal, Khalisani Mahavidyalaya *Napankar Hazra 29.09.2021*
- 4) Dr. Pratap Banerjee, Principal, Balagarh Bijoy Krishna Mahavidyalaya *Pratap Banerjee 29.9.21*
- 5) Mr. Susanta Sarkar, Journalist, ABP Ananda Group *Susanta Sarkar 29.9.21*
- 6) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker *Gopendra Narayan Chattopadhyay*
- 7) Dr. Samik Dasgupta (Member) *Samik Dasgupta 29.9.21*
- 8) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 29/9/2021*
- 9) Dr. Ishita Aditya (Member) *Ishita Aditya 29.09.2021*
- 10) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 29.09.2021*
- 11) Dr. Animesh Layek (Member) *Animesh Layek 29/9/21*
- 12) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 29.9.21*
- 13) Dr. Pranab Kirtunia (Member) *Pranab Kirtunia 29.9.21*
- 14) Dr. Madhumita Dalal (Member) *Madhumita Dalal 29.9.21*

Agenda:

- 1) Submission of AQAR (19-20)
- 2) Miscellaneous

Minutes of the meeting:

- 1) Dr. P. Dutta briefed on the AQAR (19-20) and asked for approval from the committee so that the same may be submitted at the earliest.
- 2) The committee approved the submission of the AQAR (19-20) in the NAAC website.

The meeting ended with the vote of thanks to the chair.

Goutam Bit 29/09/21
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 05/10/2021 (Tuesday) at 11:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 5/10/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 5/10/21*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 5.10.21*
- 4) Dr. Saroj Kr. Ghosh (Member) *Saroj Krishna Ghosh 05.10.21*
- 5) Dr. Ishita Aditya (Member) *Ishita Aditya 05-10-21*
- 6) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 5.10.21*
- 7) Dr. Animesh Layek (Member) *Animesh Layek 5/10/21*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 5-10-21*
- 9) Dr. Pranab Kirtunia (Member) *Pranab Kirtunia 5.10.21*
- 10) Dr. Madhumita Dalal (Member) *Madhumita Dalal 05.10.21*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Preparedness of IQAC towards SSR submission
- 3) Miscellaneous

Minutes of the meeting:

- 1) The resolutions of the previous meeting were confirmed.
- 2) Principal urged to orient, organize the cell and streamline activities required to prepare and submit SSR for the 3rd cycle assessment.
- 3) Dr. S. Dasgupta proposed the need for introduction of some certificate course in spoken English or any regional languages.
- 4) Dr. R. Sengupta stressed on the possibility of introduction of spoken Sanskrit in our institution. Principal expressed his keen interest and promised necessary step in this regard.

The meeting ended with a vote of thanks.

[Signature]
22/11/21

Principal
Bejoy Narayan Mahavidyalaya
Itachuna, Dt. - Hooghly.



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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 22/11/2021 (Monday) at 17:30 PM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 22/11/21*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 22/11/21*
- 3) Dr. Nepankar Hazra, Retd. Principal, Khalisani Mahavidyalaya *Nepankar Hazra 22.11.21*
- 4) Dr. Pratap Banerjee, Principal, Balagarh Bijoy Krishna Mahavidyalaya *Pratap Banerjee 22.11.21*
- 5) Mr. Susanta Sarkar, Journalist, ABP Ananda Group *Susanta Sarkar 22.11.21*
- 6) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker *Gopendra Narayan Chattopadhyay*
- 7) Dr. Samik Dasgupta (Member) *Samik Dasgupta 22.11.21*
- 8) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 22.11.2021*
- 9) Dr. Ishita Aditya (Member) *Ishita Aditya 22.11.2021*
- 10) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 22.11.21*
- 11) Dr. Animesh Layek (Member) *Animesh Layek 22/11/21*
- 12) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 22.11.21*
- 13) Dr. Pranab Kirtunia (Member) *Pranab Kirtunia 22.11.21*
- 14) Dr. Madhumita Dalal (Member) *Madhumita Dalal 22.11.21*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Introduction of new courses in the undergraduate level
- 3) Introduction of new hands-on training/ certificate/ diploma courses in the undergraduate level to increase employability of the students after graduation.
- 4) Miscellaneous

Minutes of the meeting:

- 1) The resolutions of the previous meeting were confirmed.
- 2) Dr. P. Dutta urged the need of introduction of Mass Communication in the UG level of the college this will not only increase the chance of employability of the students studying in this course but also



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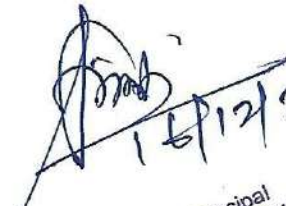
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- the laboratory of Mass Comm. Can be used by our faculty members to develop course content/ academic study material and videos for MOOCS.
- 3) Principal appreciated the proposal and promised on all possible steps he can take for the introduction of such courses along with the two other courses on the pipeline – a) defense studies and 2) physical education.
 - 4) Dr. Raibatak Sengupta proposed on the introduction of some certificate/ diploma courses in our institute to increase employability of the students after graduation. He mentioned the courses like food processing, computer education training programme.
 - 5) Principal asked the committee members to connect with various companies and agencies interested in working with us. Dr. Pinak Dutta named Miss Rimpa Kar, faculty, Nutrition Department, be given the charge of negotiation with various food processing department and companies.
 - 6) Dr. Dutta proposed that the newly constructed auditorium be named “Bhrambha Bandhav Upadhyay Auditorium”, an eminent social reformer, freedom fighter of our locality. The house welcomed the proposal whole heartedly.

The meeting ended with a vote of thanks.


16/12/21
Principal
Bejoy Narayan Mahavidyalaya
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Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 16/12/2021 (Thursday) at 11:30 AM at Principal's Chamber via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal
- 2) Dr. Pinak Dutta, Coordinator, IQAC
- 3) Dr. Samik Dasgupta (Member)
- 4) Dr. Saroj Kr. Ghosh (Member)
- 5) Dr. Ishita Aditya (Member)
- 6) Dr. Sanchali Banerjee (Member)
- 7) Dr. Animesh Layek (Member)
- 8) Dr. Raibatak Sen Gupta (Member)
- 9) Dr. Pranab Kirtunia (Member)
- 10) Dr. Madhumita Dalal (Member)
- 11) Dr. Milita Roy (Invitee)
- 12) Dr. Napankar Hazra, Retd. Principal, Khalisani Mahavidyalaya
- 13) Dr. Pratap Banerjee, Principal, Balagarh Bijoy Krishna Mahavidyalaya
- 14) Mr. Susanta Sarkar, Journalist, ABP Ananda Group
- 15) Mr. Gopendra Narayan Chattopadhyay, Alumni & Social Worker

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Mentor- Mentee activities
- 3) IIQA & SSR towards NAAC accreditation
- 4) Miscellaneous

Minutes of the meeting:

1. In the zero-hour, Principal and the team members of IQAC congratulated Dr. Animesh Layek for being selected as Assistant Professor in Physics, Jadavpur University and wished him every success in his new venture.



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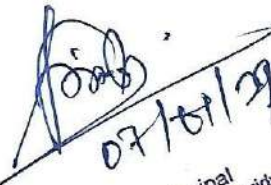
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Date.

2. In the zero-hour, Coordinator IQAC introduced Dr. Milita Roy as the new team member of IQAC in place of Dr. Animesh Layek.
3. The resolutions of the previous meeting were confirmed.
4. IQA Cell expressed deep concern regarding the well-being of the student fraternity of our college due to the ongoing pandemic. Though we have our mentor-mentee groups, but due to long college closure the Cell is in dark on the activities of such group. It was resolved that report be sought from the faculty members regarding their activities. Dr. Brotati Chakraborty was named as the person to be given the responsibility for the same.
5. Coordinator allocated every member a specific criterion to look after and get familiar with the same. He even supplied them with the necessary YouTube links of the videos uploaded by NAAC officials for easy understanding.
6. Dr. Sengupta proposed for introduction of merit-based scholarships for our general category students from SEM-III onwards based on their achievements in the University examinations in SEM-I & SEM-II examination.

The meeting ended with vote of thanks.


 07/09/22
 Principal
 Bejoy Narayan Mahavidyalaya
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Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 07/01/2022 (Friday) at 12:30 PM at Principal's Chamber via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *[Signature]*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *[Signature]*
- 3) Dr. Samik Dasgupta (Member) *[Signature]*
- 4) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 07.1.22*
- 5) Dr. Ishita Aditya (Member) *Ishita Aditya 07.01.2022*
- 6) Dr. Sanchali Banerjee (Member) *Banerjee 07.01.2022*
- 7) Dr. Milita Roy (Member) *[Signature]*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 7.1.22*
- 9) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 7.1.22*
- 10) Dr. Madhumita Dalal (Member) *[Signature]*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Progress of work towards SSR preparation
- 3) Miscellaneous

Minutes of the meeting:

1. The resolutions of the previous meeting were confirmed.
2. All the IQAC members have expressed great concern after going through the videos from NAAC towards the immense data collection to be done for SSR.
3. Principal promised all possible help required for each member towards preparation of SSR.
4. Coordinator has asked to prepare virtual repository for each criteria using the data templates for easy access.
5. Principal urged frequent meeting of the coordinator and member assigned with a particular criterion on 1:1 basis to emphasis more and to resolve their problem immediately.

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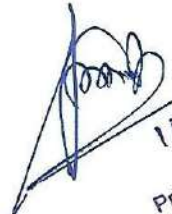
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6. As ERP is used for most financial transaction in our college, the Cell proposed for financial audit be done for the financial year 20-21 by an external agency at the earliest.
The meeting ended with vote of thanks.


11/3/22
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Ref. No.

Date.

Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 11/03/2022 (Friday) at 13:30 PM at Principal's Chamber via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 11/3/22*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 11/3/22*
- 3) Dr. Samik Dasgupta (Member) *Samik Dasgupta 11.3.22*
- 4) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 11/3/22*
- 5) Dr. Ishita Aditya (Member) *Ishita Aditya 11.03.2022*
- 6) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 11.3.22*
- 7) Dr. Milita Roy (Member) *Milita Roy 11/3/22*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 11.3.22*
- 9) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 11.3.22*
- 10) Dr. Madhumita Dalal (Member) *Madhumita Dalal 11.3.22*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Observing Independence Day in our Institute
- 3) Geo-tagged photographs for SSR preparation
- 4) Documentation of scholarships of the students
- 5) Documentation of student progression
- 6) Miscellaneous

Minutes of the meeting:

1. The resolutions of the previous meeting were confirmed.
2. It was unanimously decided to observe Independence Day in our institute in a gala way and to organize a week long exhibition on the Freedom Fighters of Bengal.
3. Resolved that every department must make it a convention of preserving their year-long activities in the form of geo-tagged photographs (initially conventional mode of photographs was preserved), students' progression to higher education or jobs. Office be



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Ref. No. instructed to coordinate with the department in preservation of scholarship-related data of the students.

The meeting ended with vote of thanks.


25/03/22

Principal
Bejoy Narayan Mahavidyalaya
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Ref. No.

Date.

Proceedings of meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 25/03/2022 (Friday) at 12:00 PM at IQAC Room:

Members Present:

- 1) Dr. Goutam Bit (Principal & Chairperson IQAC) *Bit 25/3/22*
- 2) Dr. Napankar Hazra (Member, Ex Principal Khalisani Mahavidyalaya) *Napankar Hazra 25/3/22*
- 3) Dr. Pratap Banerjee (Member, Principal Balagarh Bijoy Krishna Mahavidyalaya) *Pratap Banerjee 25/3/22*
- 4) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni, Social activist) *Gopendra Narayan Chattopadhyay 25.3.22*
- 5) Mr. Sushanta Sarkar (Member, Journalist ABP Ananda Group) *Sushanta Sarkar 25.3.22*
- 6) Dr. Samik Dasgupta (Member) *Samik Dasgupta 25.3.22*
- 7) Dr. Ishita Aditya (Member & TCS) *Ishita Aditya 25-03-2022*
- 8) Dr. Sanchali Banerjee (Member) *Banerjee 25/3/22*
- 9) Dr. Saroj Kumar Ghosh (Member) *Saroj Kumar Ghosh 25.3.22*
- 10) Dr. Milita Roy (Member) *Milita Roy 25/3/22*
- 11) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 25-3-22*
- 12) Dr. Raibatak Sengupta (Member) *Raibatak Sen Gupta 25-03-22*
- 13) Dr. Madhumita Dalal (Member) *Dalal 25.3.22*

Agenda:

- 1) Preparedness for 3rd Cycle NAAC assessment of our college.
- 2) Miscellaneous (related to assessment).

Minutes of the meeting:

- 1) Dr. Hazra emphasized the need of showcasing what we have rather than trying to show something new
- 2) Dr. Banerjee stressed on the event of canteen fabrication.
- 3) Dr. Hazra stressed on the need of maximum use of classroom, importance of team work, substantiation of documents, presence of mind.



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- 4) Field project-oriented reports be kept handy in all departments.
- 5) Principal requested Mr. Sarkar to showcase “vegerator” (first all India award winning green innovative project by WWF).
- 6) Due to increase of road accidents in the local area, the members stressed on the need of some awareness campaign in collaboration with RTO. Mr. Sarkar promised to assist in this activity. Principal stressed on the need of involving NCC cadets in this regard.
- 7) Mr. Sarkar also mentioned that college should take up the initiative in collaboration with BDO, Asha workers, priests, decorators, event management groupsto bring about consciousness on the ill effects on marriage of girl child below 18 (which has increased manifold during the pandemic). Dr. Banerjee stressed on the need of involving State Women Commission in this drive. Principal suggested the involvement of NSS in this regard.
- 8) Mr. Chattopadhyay expressed his intention in organizing a program on employability of the ex- students who attends his value education class. Principal suggested involving the career counseling cell of our college in this initiative.
- 9) Mr. Chattopadhyay of initiating a course on Communicative English. Principal suggested involvement of English Department in this regard.
- 10) Principal suggested on looking into the feasibility of establishing a skill development centre run by “Utkarsha Bangla” in our college. Mr. Chattopadhyay suggested a tie up with R.K. Mission in this regard.
- 11) Principal suggested that chalking out the preparation for the year-long Platinum Jubilee celebration of our college be initiated. All members appreciated his proposal.
- 12) Mr. Sarkar suggested a digital display notice board (approx. cost Rs. 2 lakhs) be set up in the college.

The meeting ended with vote of thanks.

[Handwritten Signature]
06/04/22



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Proceedings of the meeting of B.N. Mahavidyalaya, Itachuna, Hooghly being held in Principal's Chamber.

Date - 06/04/2022

Members & Invites present

1. ~~Prof. Dr. ...~~
2. ~~...~~ 06.04.2022 Principal, SGB College, Mogra
3. Subhas chandra Ghosh 06.04.2022
4. Shyama Prasad Saini. 06.04.2022. Co-ordinator IQAC SGB College
5. ~~...~~ 06/4/22 Co-ordinator, IQAC BNMV (College)
6. Kamalendu Sankar, 06.04.2022 Convener, Academic Sub-Committee

Agenda

1. Signing of MOU
2. Misc.

1. As regards the MOU signed between Bejoy Narayan Mahavidyalaya & Bankura Sammelani College on it is found after the end of lockdown period that the online exchange programme becomes void and that the offline exchange programme requires a nearby college(s) for the fresh trip. So, it is recommended that the existing online MOU between B.N. Mahavidyalaya & Bankura Sammelani College be terminated at the earliest.

1. Resolved that the Faculty and student exchange programmes between the B.N. Mahavidyalaya, Itachuna, Hooghly and SGB College, Mogra be resumed at the earliest for their mutual academic enrichments.

The meeting ends with thanks to his chair

09/04/22

Principal
Mahavidyalaya
Hooghly.



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Proceedings of meeting of IQAC, with Prof. Apurba Ratan Ghosh, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 09/04/2022 (Friday) at 15:00 PM at Principal's Chamber:

Members Present:

- 1) Dr. Goutam Bit, Principal *Bit 09/04/22*
- 2) Dr. Apurba Ratan Ghosh, Coordinator, IQAC, The University of Burdwan *ghosh*
- 3) Dr. Pinak Dutta, Coordinator, IQAC *Pinak 9/4/22*
- 4) Dr. Samik Dasgupta (Member) *Samik 9.4.22*
- 5) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 09/04/2022*
- 6) Dr. Ishita Aditya (Member) *I. Aditya 9.4.2022*
- 7) Dr. Sanchali Banerjee (Member)
- 8) Dr. Milita Roy (Member) *Milita 9/4/22*
- 9) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 9.4.22*
- 10) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 9.4.22*
- 11) Dr. Madhumita Dalal (Member) *Dalal 9.4.22*

Agenda:

- 1) Seeking the expertise of Prof. (Dr.) A. R. Ghosh towards developing SSR of the College.
- 2) Miscellaneous

Minutes of the meeting:

- 1) Prof. Ghosh expressed his willingness to share his expertise with us in the course of developing our SSR. In the meantime, he urged to carry out green & environmental, energy, academic as well as administrative audit. He urged to share the audit reports with him so that he can help us towards our college's sustainable development & progression.

The meeting ended with vote of thanks.

Bit
29/04/22
Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dt. - Hooghly.



Phone : (03213) 272 275

BEJOY NARAYAN MAHAVIDYALAYA

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NAAC ACCREDITED

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website : www.bnmv.ac.in e.mail ID : bnmv2012@yahoo.in

Ref. No.

Date.

Proceedings of meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 29/04/2022 (Friday) at 12:30 PM at Principal's Chamber:

Members Present:

- 1) Dr. Goutam Bit, Principal *Goutam Bit 29/4/22*
- 2) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 29/4/22*
- 3) Dr. Samik Dasgupta (Member & Head) *Samik Dasgupta 29.4.22*
- 4) Dr. Saroj Kr. Ghosh (Member & Head) *Saroj Kumar Ghosh 29/4/22*
- 5) Dr. Ishita Aditya (Member) *I. Aditya 29.04.2022*
- 6) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 29/4/22*
- 7) Dr. Milita Roy (Member) *Milita Roy 29/4/22*
- 8) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 29.4.22*
- 9) Mr. Pranab Kirtunia (Member & Head) *Pranab Kirtunia 29.4.22*
- 10) Dr. Madhumita Dalal (Member) *Madhumita Dalal 29.4.22*
- 11) Dr. Shyamsundar Ghosh (Head) *Shyamsundar Ghosh 29/04/2022*
- 12) Dr. Shalmali Chakraborty (Head) *Shalmali Chakraborty 29/4/22*
- 13) Dr. Arindam Mondal (Head) *Arindam Mondal*
- 14) Mr. Dwijendranath Bar (Head) *Dwijendranath Bar 29/04/2022*
- 15) Dr. Abul Kalam (Head) *Abul Kalam 29-04-2022*
- 16) Mr. Subrata Sarkar (Head) *Subrata Sarkar 29.04.22*
- 17) Mrs. Debjani Bhattacharya (Head) *Debjani Bhattacharya 29/04/2022*
- 18) Ms. Rama Mukherjee (Head) *Rama Mukherjee 29.4.2022*
- 19) Mrs. Sohini Nath (Head) *Sohini Nath 29.04.22.*

Agenda:

- 1) Progress of work towards SSR preparation
 - i. Lesson Plan.
 - ii. Library foot fall
 - iii. Computer asset
 - iv. Student mentor
 - v. Data for 21-22



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Ref. No.


2) Miscellaneous

Date.

Minutes of the meeting:

1. Every department is asked to prepare lesson plan for every semester
2. To prepare library foot fall, Principal suggested to document in detail the foot fall of the students' receiving books from the departmental library on regular basis.
3. Every department should have an asset register which should include all electrical gadgets, teaching-learning apparatus, laboratory equipment and chemicals.
4. Coordinator suggested the need of a student mentor for every department to assist the freshers in acquainting them with semester rules and helping them in their subject choice.
5. Principal promised all possible help required for each member towards preparation of SSR.
6. Coordinator has asked to prepare virtual repository for each criteria using the data templates for easy access.
7. Coordinator asked every department to slowly prepare the data for the session 21-22 which will be required shortly by IQAC.
8. All departments were asked to offer course projects (dissertations followed by ppt presentations) to Sem VI.

The meeting ended with vote of thanks.


10/06/22
Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dt.- Hooghly.



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website : www.bnmv.ac.in e.mail ID : bnmv2012@yahoo.in

Ref. No.

Date.

Proceedings of meeting of IQAC (Hybrid mode), Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 10/06/2022 (Friday) at 12:00 PM at IQAC room:

Members Present:

- 1) Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta 10/6/22*
- 2) Dr. Samik Dasgupta (Member) *Samik Dasgupta 10.6.22*
- 3) Dr. Saroj Kr. Ghosh (Member) *Saroj Kumar Ghosh 10/6/2022*
- 4) Dr. Ishita Aditya (Member) *Ishita Aditya 10.06.2022*
- 5) Dr. Sanchali Banerjee (Member) *Sanchali Banerjee 10/6/22*
- 6) Dr. Milita Roy (Member) *Milita Roy 10/6/22*
- 7) Dr. Raibatak Sen Gupta (Member) *Raibatak Sen Gupta 10.6.22*
- 8) Mr. Pranab Kirtunia (Member) *Pranab Kirtunia 10.6.22*
- 9) Dr. Madhumita Dalal (Member) *Madhumita Dalal 10.6.22*

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) AQAR 20-21
- 3) AQAR 21-22
- 4) Multigym & Auditorium
- 5) Bursar & Coordinator post
- 6) Enterprise Resource Planning
- 7) CAS related issues of teachers
- 8) Recess
- 9) Miscellaneous

Minutes of the meeting:

1. All the IQAC members have expressed great concern after going through the videos from NAAC towards the immense data collection to be done for SSR.
2. Resolved that the Principal be urged to constitute a full fledged GB or make an alternative arrangement so that the college gets a statutory body to mobilize vital administrative



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Ref. No.

Date.

activities including approval of AQAR before submission to NAAC, SSR preparation for the forth coming NAAC assessment, CAS related issues of the faculty members.

3. If IQAC coordinator assumes the additional responsibility of the Bursar of the college, necessary assistance be offered to him so that he can act in both the positions till the coming NAAC assessment.
4. ERP related matters be supervised by Mr. Pranab Kirtunia and Dr. Saroj Kumar Ghosh.
5. The auditorium and smart classrooms be made functional for teaching-learning activities.
6. IQA Cell insisted that the multigym be constructed in our college premises to support Young India.
7. Resolved that in suppression of the notice issued by the undersigned on 26/05/2022 regarding suspension of offline classes from 27/05/2022 to 13/06/2022, the Burdwan University notice for summer recess dated 27/05/2022 be implemented.

The meeting ended with vote of thanks.


10/08/22
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Date.

REPORT OF ACTIONS TAKEN BY IQAC IN THE SESSION 2021-2022

1) In pursuance of the proposal made in the IQAC meeting dated 02.07.2021 (Miscellaneous) a camp on Yoga was organized by the college with the assistance from the Ramakrishna Mission, Belur, for promoting moral values and Indian ethics. The college has also started a process for introducing a certificate course on Yoga with active support from the Ramakrishna Mission.

2) In pursuance of the decision made in the IQAC meeting dated 05.10.2021 (Miscellaneous) a Certificate course in Spoken Sanskrit was introduced.

3) In pursuance of the decision made in the IQAC meeting dated 05.10.2021 (Miscellaneous) a Youth Training Programme by TCS was carried out with active initiative from the Career Counselling Cell of the college.

4) According to the resolution made in the IQAC meeting dated 06.04.2022 (Agenda No.1) a MOU was signed with the SGB college, Hooghly. As a result of this different departments of both the colleges conducted faculty exchange programme to facilitate the students of their respective departments.

5) Two seminars was organized by the IQAC to promote awareness about IPR.

6) Special remedial and tutorial classes were organized alongside the regular classes in order to assist the students to come out of their academic problems caused by lack of offline activity during the pandemic period.



Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly.

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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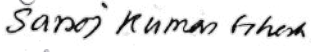

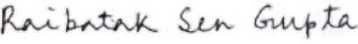

INTERNAL QUALITY ASSURANCE CELL

Ref. No. _____

Date _____

Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 01/07/2020 (Wednesday) at 11:30 AM via Google meet:

Members present:

1. Dr. Goutam Bit (Principal) 
2. Dr. Pinak Dutta (IQAC Coordinator) 
3. Dr. Samik Dasgupta (Member) 
4. Dr. Kausik Ghosh (Member) 
5. Dr. Saroj Kumar Ghosh (Member) 
6. Dr. Animesh Layek (Member) 
7. Dr. Raibatak Sen Gupta (Member) 
8. Dr. Brotati Chakraborty (Invitee) 

Agenda:

1. Webinar on Stress Management to be organized by IQAC.
2. Miscellaneous.

Minutes:

1. Dr. P. Dutta briefed about the status of registration of participants for the webinar.
2. Resolved registration for the webinar will be stopped w.e.f. today owing to the overwhelming response from the external candidates.
3. Resolved that around 100 candidates will be allowed to participate *via* Google Meet, while rest of them *via* online streaming in You Tube. Preference will be given to Professors and participants from other states to interact *via* Google Meet.
4. Resolved that three IQAC members will be given the responsibility of online administration of the participants in Google meet and also to compile the relevant queries of various participants in You Tube to make the session more interactive.
5. Resolved that the IT clerk of IQAC in consultation with Dr. Raibatak Sengupta will compile the e-certificates.
6. Resolved that the event will be arranged in accordance with the schedule prepared by the IQAC Coordinator and distributed to the members earlier.
7. Resolved that a demo run of the event will take place on 07/07/2020.



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Date _____

8. Principal stressed on formation of 'Advisory Committee' for Academic activities, maintenance and upgradation of infrastructure of the college, for morning section and for IT section of our college, on which the cell suggested that a representative from IQAC can be a member of such committees.
9. Principal asked for suggestions on methodologies towards revenue generation for the college, a suggestions given by the previous NAAC peer team during their assessment, on which the cell suggested that our auditorium, open air theatre and play ground can be outsourced after proper verification of the reasons and MOU with the concerned parties, not jeopardizing the normal activities and demand of the college.

The meeting ended with vote of thanks to the chair.



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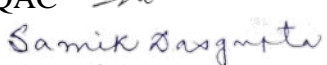

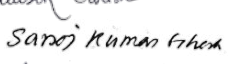
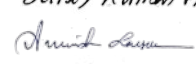
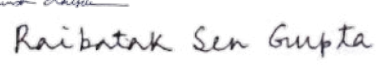
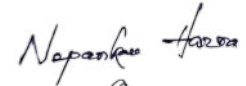



INTERNAL QUALITY ASSURANCE CELL

Ref. No. _____

Date _____

Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 30/07/2020 (Thursday) at 11:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal 
- 2) Dr. Pinak Dutta, Coordinator, IQAC 
- 3) Dr. Samik Dasgupta (Member) 
- 4) Dr. Kausik Ghosh (Member) 
- 5) Dr. Saroj Kr. Ghosh (Member) 
- 6) Dr. Animesh Layek (Member) 
- 7) Dr. Raibatak Sen Gupta (Member) 
- 8) Dr. Napankar Hazra (Member, Retd. Principal, Khalisani Mahavidyalaya) 
- 9) Dr. Pratap Banerjee (Member, Principal, Balagarh Bijoy Krishna Mahavidyalaya) 
- 10) Mr. Susanta Sarkar (Member, Journalist ABP Ananda Group) 
- 11) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni & Social Worker) 

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Present Status of AQAR to be submitted
- 3) Formation of full body of our IQAC
- 4) Preparing a road map towards NAAC visit for accreditation towards 3rd cycle
- 5) Academic activities on the commencement of the new session during this pandemic
- 6) Miscellaneous

Minutes of the meeting:

1. In the zero hour, Principal Dr. Goutam Bit briefed the IQA CELL about the admission procedure to be taken up by our college for the coming 20-21 session



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2. The resolutions of the previous meeting were confirmed.
3. Discussions took place about the present mentoring system. It was observed that as per the feedbacks sent by the faculty members, half of them were satisfied with the present system, while half of them opined that it should be modified. Several members, including the Coordinator, opined that a faculty member should ideally mentor the students in the Honours stream from his/her own department. They cited the difficulty of dealing with matters concerning a different subject, and also the difficulty of contacting with students from other departments. Dr. Saroj Kr. Ghosh mentioned that it was the suggestion of Dr. Apurba Ratan Ghosh that mentees should come from a different department, as they might feel uncomfortable about discussing their academic problems to a teacher of their own department. Dr. Raibatak Sen Gupta mentioned that maintaining a Whatsapp group of one's own mentee students often makes the communication and contacting easy, and this also facilitates the recording of interactions (which can later be put in the mentor's notebook). It was resolved that discussion on this will continue on the next meeting of IQAC.
4. The present status of AQAR was discussed. Dr Samik Dasgupta and Dr. Raibatak Sen Gupta informed that preparation of the AQAR for the session 2017-18 is ongoing (AQARs for 2015-16 and 2016-17 were already submitted). The principal suggested this should be completed fast and a deadline (around 10 days from the date of the meeting) should be set to expedite the remaining work. Then the AQARs for the session 2014-15 and the session 2018-19 would be prepared. Animesh Layek has been looking after the AQAR for the session 2018-19 and it was decided that Dr. Saroj Kr. Ghosh would help him from now on, as the former was not getting any help from Md. Hossain (who was co-assigned the duty of preparing this AQAR). The AQAR for 2014-15 session would be taken care of by the coordinator and other members.
5. The coordinator emphasized the need of forming a full body of the IQAC. The principal informed that letters have been sent to prospective/proposed external members and their replies are awaited.



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6. The coordinator mentioned that a road map should be prepared towards the NAAC visit for the 3rd cycle. He reminded that the current proceedings apply to 4th cycle, and all work related to the visit for 3rd cycle is actually pending work involving old data. So to deal with this situation, it is an absolute necessity that AQARs be submitted very quickly and then future steps should be envisaged and executed. It was resolved that IQAC would try to complete the submission of all AQARs within October 2020.
7. It was decided that discussions regarding academic activities for the upcoming session (keeping in mind the present pandemic situation) would be made in the meeting of the Teachers' Council (to be held on 31.07.2020) and also on the next meeting of the Academic Subcommittee, where the IQAC coordinator would be an invitee.
8. IQAC made the observation that two members of IQAC have been regularly absent from the last few e-meetings of the IQAC, despite being notified through e-mail and other means. In some cases, the allotted works (the AQAR preparation, for example) were not being done. The principal suggested that such absence in three consecutive meetings should be noted and informed to the higher authority, and he hinted that proper actions (through necessary channel) would be taken thereafter. He also suggested that IQAC should suggest names of prospective new members to expedite the IQAC activities.
9. The principal Dr. Goutam Bit suggested that IQAC as a body, or members individually (through the coordinator) may make suggestions about agendas which need to be discussed in the meetings of the Governing Body.
10. Dr. Saroj Kr. Ghosh mentioned that Academic Audit reports should be submitted by each department, as was decided in an earlier meeting of the Academic Audit Committee. It was resolved that the proforma for the Academic Audit would be sent to all departmental heads, so that they can submit the same in consultation with the Academic Audit Committee.
11. The issue of remodeling the library was discussed. The principal emphasized that the condition of the library must be improved at any cost, and the Library committee has been given the freedom to rationally spend (and do) whatever is needed to put it in a good shape,



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even if the librarians are dysfunctional. It was decided that this too would be discussed in a later meeting of the IQAC.

12. The entire IQA Cell requested the Principal to reallocate the office from the ground floor of the library to some convenient and accessible area within the campus for better and proper usage of the rooms in the library for which it is meant.

The meeting ended with a vote of thanks.



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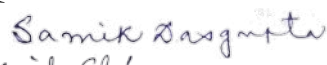

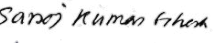

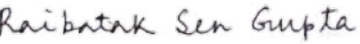
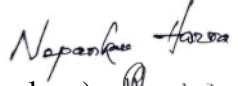



INTERNAL QUALITY ASSURANCE CELL

Ref. No. _____

Date _____

Proceedings of emergency online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 15/10/2020 (Thursday) at 11:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal 
- 2) Dr. Pinak Dutta, Coordinator, IQAC 
- 3) Dr. Samik Dasgupta (Member) 
- 4) Dr. Kausik Ghosh (Member) 
- 5) Dr. Saroj Kr. Ghosh (Member) 
- 6) Dr. Animesh Layek (Member) 
- 7) Dr. Raibatak Sen Gupta (Member) 
- 8) Dr. Napankar Hazra (Member, Retd. Principal, Khalisani Mahavidyalaya) 
- 9) Dr. Pratap Banerjee (Member, Principal, Balagarh Bijoy Krishna Mahavidyalaya) 
- 10) Mr. Susanta Sarkar (Member, Journalist ABP Ananda Group) 
- 11) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni & Social Worker) 

Agenda:

- 1) Introduction of Apprenticeship/Internship Embedded Degree Programme (AEDP) in our college.
- 2) Miscellaneous.

Minutes of the meeting:

1. Looking at the positivity of introduction of AEDP in our institution like increased active linkage between HEI's and industry/commercial institutions, increasing employability of UG students etc, it



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Date _____

was resolved unanimously that we should take necessary steps towards implementation of such courses as soon as possible.

2. It was also resolved that a board be formed with various stake holders of our college to correspond with MoE, UGC, AICTE, BOPT (ER), Industry to design, formulate and finally implement such courses at the earliest.

The meeting ended with a vote of thanks.



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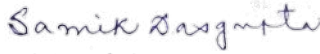

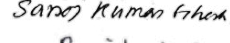
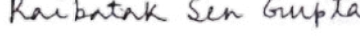
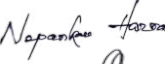



INTERNAL QUALITY ASSURANCE CELL

Ref. No. _____

Date _____

Proceedings of offline meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 13/01/2021 (Wednesday) at 11:30 AM at Principal's chamber:

Members Present:

- 1) Dr. Goutam Bit, Principal 
- 2) Dr. Pinak Dutta, Coordinator, IQAC 
- 3) Dr. Samik Dasgupta (Member) 
- 4) Dr. Kausik Ghosh (Member) 
- 5) Dr. Saroj Kr. Ghosh (Member) 
- 6) Dr. Raibatak Sen Gupta (Member) 
- 7) Dr. Napankar Hazra (Member, Retd. Principal, Khalisani Mahavidyalaya) 
- 8) Dr. Pratap Banerjee (Member, Principal, Balagarh Bijoy Krishna Mahavidyalaya) 
- 9) Mr. Susanta Sarkar (Member, Journalist, ABP Ananda Group) 
- 10) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni & Social Worker) 

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) Status of AQAR's to be submitted in NAAC portal.
- 3) Discussion on AEDP.
- 4) Status of e-waste management.
- 5) Status of NSQF activities in our college.
- 6) Status of academic audit of various departments for the past two academic years.
- 7) SWOC analysis of each department of the college.
- 8) Allotment and activities of Mentors for 1st SEM students.
- 9) Status of adoption of villages under Unnat Bharat Mission.
- 10) College administration-Alumni interaction.
- 11) Miscellaneous.



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Date _____

Minutes of the meeting:

1. Dr. Samik Dasgupta stated that AQAR's for 15-16, 16-17, 17-18 has already been submitted and 18-19 is on the verge of completion and will be submitted soon.
2. Principal Dr. Goutam Bit visited the office of BOPT (ER) and had a fruitful talk with the authorities. He stated that he will take up the matter again in the next GB meeting and will write to the authorities concerned in The University of Burdwan for proper implementation of the Apprenticeship/Internship Embedded Degree Programme (AEDP) programme in our college.
3. The authorized company has collected good amount of e-waste from our college for disposal in a environmental benign way on xxxxxx and issued a certificate to our college for the same.
4. Principal Dr. Goutam Bit requested Dr. Kausik Ghosh to expedite the process of implementation of mushroom cultivation training and beauty-fitness course diploma programme under NSQF model.
5. IQA Cell expressed deep concern on the immobility of the academic audit committee and requested Principal to take necessary steps for the proper functioning of the committee.
6. It was resolved that IQAC coordinator issue letter to the person concerned to access and submit SWOC of their department, be it academic or administrative, at their earliest.
7. Principal insisted that along with the preparation of SWOC of the departments, CO, PO and PSO of every department should also be documented.
8. It was resolved that the mentoring of the 1st year honours students be done by their respective departments and the general students be distributed equally among the SACT. Principal was requested to issue notice in this regard.
9. Principal informed the cell that the process of adoption of villages under Unnat Bharat Mission is on track but a meeting with the District Magistrate is due and is waiting for a rescheduled appointment which he has asked for, because the initial date given collided with the date already fixed for the meeting with the BOPD representatives.



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Ref. No. _____

Date _____

10. The coordinator reiterated for more interaction with the Alumni association of our college and stated the need for proper documentation of their activities for the overall development of our college.
11. Dr. Samik Dasgupta insisted that as soon as normal activities start in our college, a proper routine be implemented for proper and effective use of the smart classrooms and language lab.

The meeting ended with a vote of thanks.



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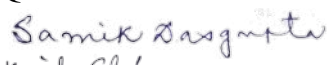
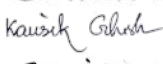
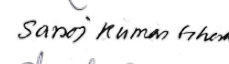
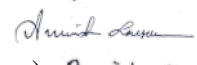
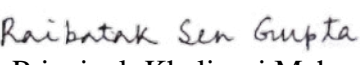
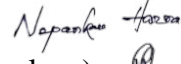



INTERNAL QUALITY ASSURANCE CELL

Ref. No. _____

Date _____

Proceedings of emergency online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 17/02/2021 (Wednesday) at 11:30 AM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal 
- 2) Dr. Pinak Dutta, Coordinator, IQAC 
- 3) Dr. Samik Dasgupta (Member) 
- 4) Dr. Kausik Ghosh (Member) 
- 5) Dr. Saroj Kr. Ghosh (Member) 
- 6) Dr. Animesh Layek (Member) 
- 7) Dr. Raibatak Sen Gupta (Member) 
- 8) Dr. Napankar Hazra (Member, Retd. Principal, Khalisani Mahavidyalaya) 
- 9) Dr. Pratap Banerjee (Member, Principal, Balagarh Bijoy Krishna Mahavidyalaya) 
- 10) Mr. Susanta Sarkar (Member, Journalist, ABP Ananda Group) 
- 11) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni & Social Worker) 

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Agenda:

- 1) Recommendation of Government auditor regarding maintenance of asset register.
- 2) Miscellaneous.

Minutes of the meeting:

1. As per the recommendation of the Government auditor and the observation of the IQA Cell, it was resolved that every academic department, office (both day & morning), committees like sports, canopy, NSS, NCC also TC and IQAC should maintain an asset register which will show all forms of assets and should be endorsed by our Principal after each financial year.



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2. To start with, IQAC will issue a register from their financial grant, to all concerned departments so that the same may be prepared till March 2020 and be submitted to the Principal at the earliest.

The meeting ended with a vote of thanks.



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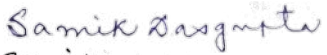
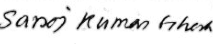

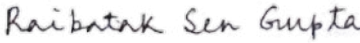




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Proceedings of emergency online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 24/03/2021 (Wednesday) at 19:30 PM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal 
- 2) Dr. Pinak Dutta, Coordinator, IQAC 
- 3) Dr. Samik Dasgupta (Member) 
- 4) Dr. Saroj Kr. Ghosh (Member) 
- 5) Dr. Animesh Layek (Member) 
- 6) Dr. Raibatak Sen Gupta (Member) 
- 7) Dr. Napankar Hazra (Member, Retd. Principal, Khalisani Mahavidyalaya) 
- 8) Dr. Pratap Banerjee (Member, Principal, Balagarh Bijoy Krishna Mahavidyalaya) 
- 9) Mr. Susanta Sarkar (Member, Journalist, ABP Ananda Group) 
- 10) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni & Social Worker) 

Agenda:

- 1) Query raised by NAAC on AQAR 18-19.

Minutes of the meeting:

1. Immediate steps should be taken to meet the queries raised by NAAC. Items to be uploaded as per requisition. Departments should immediately submit the data on PO, CO and PSO required for uploading along with AQAR 18-19.
2. It was resolved that Prof. Apurba Ratan Ghosh, Ex Coordinator of The University of Burdwan be requested to deliver a lecture on the various modalities to be followed for the upcoming NAAC accreditation of our college.

The meeting ended with a vote of thanks.



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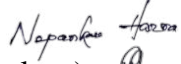

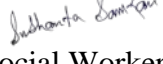

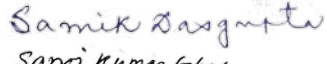
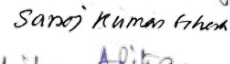



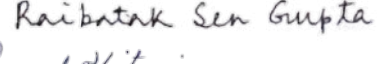
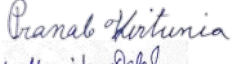
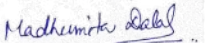
INTERNAL QUALITY ASSURANCE CELL

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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 06/06/2021 (Sunday) at 19:30 PM via Google meet:

Members Present:

- 1) Dr. Goutam Bit, Principal 
- 2) Dr. Pinak Dutta, Coordinator, IQAC 
- 3) Dr. Nepankar Hazra, (Member, Retd. Principal, Khalisani Mahavidyalaya) 
- 4) Dr. Pratap Banerjee (Member, Principal, Balagarh Bijoy Krishna Mahavidyalaya) 
- 5) Mr. Susanta Sarkar (Member, Journalist, ABP Ananda Group) 
- 6) Mr. Gopendra Narayan Chattopadhyay (Member, Alumni & Social Worker) 
- 7) Dr. Samik Dasgupta (Member) 
- 8) Dr. Saroj Kr. Ghosh (Member) 
- 9) Dr. Ishita Aditya (Member) 
- 10) Dr. Sanchali Banerjee (Member) 
- 11) Dr. Animesh Layek (Member) 
- 12) Dr. Raibatak Sen Gupta (Member) 
- 13) Mr. Pranab Kirtunia (Member) 
- 14) Dr. Madhumita Dalal (Member) 

Agenda:

- 1) Reading the resolutions taken in the previous meetings
- 2) MOU with Bankura Sanmilani College
- 6) Miscellaneous

Minutes of the meeting:

1. Principal Dr. Goutam Bit informed the Cell that Bankura Sanmalani College be approached for faculty exchange program, research linkages and collaboration, seminars/ symposium.



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2. All the members accepted the proposal whole heartedly and urged Principal to move ahead and interact with his counterpart for a formal MOU with the institute.

The meeting ended with a vote of thanks.



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INTERNAL QUALITY ASSURANCE CELL

REPORT OF ACTIONS TAKEN BY IQAC IN THE SESSION 2020-2021

1. In compliance with the resolution no. 03 adopted in the meeting of the IQAC on 30.07.2020, it is decided that mentor-mentee system be made department oriented, i.e. the teachers of a given department will mentor the students who belong to that very department.
2. In compliance with the resolution no. (a) adopted in the meeting of the IQAC on 25.6.2020, a one-day webinar on "Impact of COVID -19 on our Psychological wellbeing and possible way forward" was organized by IQAC.
3. Following the resolution of IQAC adopted in its meeting on 1.07.2020 a webinar on Stress Management was organized by IQAC.
4. The authorized company has collected good amount of e-waste from our college for disposal in an environmental benign way on and issued a certificate to our college for the same.
5. As per the resolution no. 2 of the meeting of IQAC held on 06.06.2021 a MOU was signed with Bankura Sanmalani College for collaboration and promoting teacher/student exchange.
6. Increase of space and accommodation for the science lab-based departments.
7. Attempts were undertaken to ensure a plastic-free campus.

Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly

Principal
Bejoy Narayan Mahavidyalaya

Principal
Bejoy Narayan Mahavidyalaya
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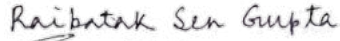
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Website: <http://www.bnmv.ac.in> email: bnmv2012@yahoo.in

Minutes of the meeting of IQAC held on 12.07.2019 in the college premises


Members present:


Dr. Goutam Bit, Principal 

Dr. Raibatak Sen Gupta 

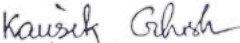
Dr. Minati Ghosh 

Dr. Samik Dasgupta 

Prof. Md. Hossain 

Dr. Saroj Kr. Ghosh 

Dr. Pinak Dutta 

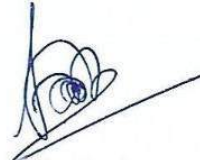
Dr. Kousik Ghosh 

Dr. Animesh Layek 

Resolutions adopted:

1. There was a thorough discussion on the arrangement of IQAC sponsored seminar on “Promotion Under Career Advancement Scheme” that was scheduled to be held on 19th July, 2019. It was decided that apart from distributing printed invitation cards, invitation be sent online. Resolved that Dr. Sanchali Banerjee and Prof. Prithwis Biswas be entrusted with the task of conducting registration. Resolved further that books published by the college be offered as gift to the speaker along with a piece of potted plant. Resolved again that potted plants be offered as a memento to all the participants in the seminar.
2. It was reported that the copier and the Xerox machine purchased by the college were lying out of order. It was resolved that necessary discussion be made in the forthcoming meeting of the IQAC.

3. Dr. Animesh Layek reported on the progress achieved in the Solar Plant Project he had been working on. He also informed the cell of the fund required for implementing the project. The matter was referred to the Finance Committee for favourable consideration. The Principal reported of his attempt to secure a fund from the Higher Education department for the said purpose.



Principal

Bejoy Narayan Mahavidyalaya

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Minutes of the meeting of IQAC held on 09.08.2019 in the college premises

Members present:


Dr. Goutam Bit, Principal 

Dr. Shalmoli Chakraborty, IQAC Coordinator 

Dr. Pinak Dutta 

Dr. Animesah Layek 

Prof. Md. Hossain 

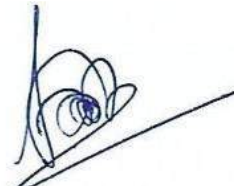
Dr. Kousik Ghosh 

Dr. Samik Dasgupta 

Resolutions adopted:

1. Considering the memorandum submitted by the Non-Teaching staff members of the college, it was resolved that an IT Cell be set up in the college for conducting all on-line activities chiefly involving the students. Resolved further that an adequately equipped room be temporarily allotted to this Cell in the ground floor of the library building for it to start operating on an emergency basis. It was also resolved that the room be shifted later to a more suitable place.
2. Resolved that a few computer hands be transferred from the college office to the IT Cell.
3. Resolved that the IQAC would hold a meeting with the Library Committee on 16th August, 2019 in order to mobilize library activities.
4. Members of the IQAC were urged to propose developmental projects for the overall upgradation of the college.

5. Resolved that the pending AQARs be uploaded at early as possible.
6. Resolved that local traders and artisans like carpenters, plumbers, and electricians be appointed, as far as possible, for performing college works in a way that comes close to an outreach activity.
7. Resolved that the existing examination room be allotted to the Internal Marks Capture Committee, and that the said room be made functional with all the necessary facilities duly provided.



Principal

Bejoy Narayan Mahavidyalaya

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Minutes of the meeting of IQAC held on 16.08.2019 in the college premises

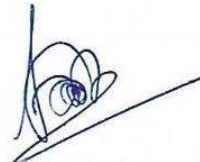
Members present:

Dr. Shalmoli Chakraborty, IQAC Coordinator *Shalmoli Chakraborty*
Dr. Pinak Dutta *P. Dutta*
Dr. Kousik Ghosh *Kousik Ghosh*
Dr. Raibatak Sengupta *Raibatak Sen Gupta*
Dr. Samik Dasgupta *Samik Dasgupta*
Prof. Md. Hossain *Md. Hossain*
Dr. Animesah Layek *Animesah Layek*
Dr. Saroj Kr. Ghosh *S. K. Ghosh*
Dr. Minati Ghosh *M. Ghosh*

Resolutions adopted:

1. Proceedings of the last meeting of the IQAC were resolved and confirmed.
2. Resolved that concerned staff members of the college be felicitated for their contribution towards securing maximum number beneficiaries under Kanyashri scheme, fetching an award to the college for this achievement.
3. Principal urges IQAC to take effective measures to fulfil the basic requirements of the college, like those of drinking water and sick room. It is resolved that the IQAC members would visit the campus and the college hostels to see if such places can be better utilized in the interest of the college.
4. Resolved that vetting for rainwater harvesting be conducted. In this connection Principal reports that work order for solar plant project has been issued, and that sites would be visited shortly.
5. Resolved that the UGC hostels can be used for Defence Studies and as Guest House and Bachelor's Quarters.
6. Resolved that the date for Academic and Administrative Audit be fixed up in consultation with the TCS.

7. It is decided that AQAR be prepared up to the session 2018-2019.
8. Resolved that a mail be sent to the NAAC authority to ascertain the time for submitting SSR.
9. It is decided that no special committee be formed as mother body out of which members for Examination Committees be selected.
10. Resolved that the Green Audit team be appreciated for its performance, and one or two more members be inducted into the team.
11. The IQAC coordinator reported that the convenor of the Academic Audit Committee has requested the IQAC to provide her with a duly filled up form to be used as model for auditing.
12. Resolved that one member from IQAC be entrusted to assist the Academic Audit Committee.
13. Decided that a fresh set of updated Identity Cards be issued to the teaching and non-teaching members of the college.
14. Resolved that the Meditation Room be used for running a Language Laboratory and Virtual Classroom as well, and necessary alterations be made accordingly.
15. Resolved that teachers be urged on to pursue higher studies, and those seeking permission for conducting Ph.D be encouraged.
16. Resolved that the Zilla Parisad, Panchayet Pradhan, and BDO be approached for sending their representative to the IQAC of the college.



Principal

Bejoy Narayan Mahavidyalaya

Principal
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Minutes of the meeting of IQAC held on 13.09.2019 in the college premises

Members present:

Dr. Shalmoli Chakraborty, IQAC Coordinator *Shalmoli Chakraborty*
Dr. Kousik Ghosh *Kousik Ghosh*
Dr. Raibatak Sengupta *Raibatak Sen Gupta*
Dr. Minati Ghosh *M. Ghosh*
Prof. Md. Hossain *MD Hossain*
Dr. Samik Dasgupta *Samik Dasgupta*
Dr. Saroj Kr. Ghosh *Saraj*

Resolutions adopted:

1. Resolved that the IQAC members would visit the college campus and see what kind of renovation /developmental work can be initiated. Resolved further that members would specially visit the hostels and the adjacent land which are lying under-utilized.
2. Resolved that the teachers attending seminars/ courses/ workshops, would have to submit their respective certificates to the IQAC at the time of joining the college.
3. Resolved that Dr. Pinak Dutta be appointed the Nodal Officer of NIRF.
4. Resolved that Dr. Arindam Mondal and Dr. Shyamsundar Ghosh be entrusted with the responsibility supervising the ISO related matters. It is also noted that Rs. 1700 /- paid from the college account for ISO registration be reimbursed from the IQAC fund.
5. Resolved that the Academic Sub-committee be asked to consider the provision for allotting an additional room to the Department of Philosophy on the basis of the submission made by the said department.
6. Resolved that the newly constituted IT Cell meant to pursue online activities will have
 - i. Registration and NAD id generation done by Sri Bibhas Das and Sri Dipankar Ghosh under the supervision of Smt. Tanusri Bhadra and Prof. Rajesh Mondal.
 - ii. Registration fees collected from the students by Sri Mantu Ghosh.

7. Resolved that the prayer of the temporary staff members for increase of remuneration be referred to the Finance Committee for favourable consideration.
8. Dr. Kousik Ghosh proposed that an online course on Conservation of Nature and Soft Skill Development be introduced. Resolved that the proposal be referred to the Academic Sub-committee for its consideration and recommendation.
9. Resolved that the audited statement of accounts be shared with Dr. Pinak Dutta for NIRF purpose.
10. It was agreed upon that the faculty members be encouraged to use Google Classroom for conducting virtual classes as it has already been initiated by some of the teachers.
11. Resolved that the process of preparing Teachers' Identity Card be initiated and Dr. Malay Ghosh be requested to take the photographs of the staff members.
12. Resolved that the Secretary of the Alumni Association be requested to shift their office, adjacent to the Meditation Room, to a convenient place, allowing the present room to be converted into a Smart Classroom cum Language Laboratory.
13. Resolved that the Principal be requested to make necessary correspondence to the DPI for its approval to utilize the college hostels for setting an IGNOU centre.



Principal

Bejoy Narayan Mahavidyalaya

Principal
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Minutes of the meeting of IQAC held on 08.11.2019 in the college premises

Members present:

Dr. Goutam Bit, Principal

Dr. Pinak Dutta

Dr. Raibatak Sen Gupta

Dr. Shalmoli Chakraborty, IQAC Coordinator

Dr. Samik Dasgupta

Sri Asit Chatterjee (Invitee)

Resolutions adopted:

1. Resolved that maintenance of college property and existing facilities be done through AMC in the following manner:
 - a. AMC of Zeolite through Zeolite.
 - b. AMC for Pest Control – to be decided.
 - c. AMC for Civil Work including sanitation and plumbing – to be looked after by a Cell formed by the Building Committee.
 - d. Wooden work – a separate AMC to be made by the Building Committee.
 - e. No AMC be done for maintaining the garden and the pond. These will be maintained by Canopy and the Beautification Committee of the college.
 - f. The PWD be entrusted to handle the electrical works.
2. Resolved that necessary fund be allotted for Rainwater Harvesting and the matter be referred to the Finance committee.
3. It was decided that Dr. Pinak Dutta and the Principal would attend the workshop on Swayam on 13th November, 2019.
4. Regarding ISO it is reported that all necessary documents have been sent to the concerned authority for institutional registration.

5. Resolved that RUSA grant be utilized on renovation work. Necessity of renovating the Hostel Buildings, Chemistry Hall, the Gas Line, the room for the Smart Class and Language Lab was pointed out by the Cell members.
6. On the basis of the IQAC-led inspection of the hostel buildings, it was concluded that a thorough changeover of the hostel buildings was required. The Annex part of the G.C.Majumdar Hostel was found unfit for boarding, and it was suggested that the building should be treated as abandoned.

Resolved that the boarders of the Annex part of the G.C.Majumdar Hostel be shifted to the main block, which is found to be the only habitable section of the existing hostels so far, and which, with little renovation work, could be made quite comfortable for the hostelites.

Resolved further, that the vast portion of the UGC hostel lying unutilized can be used for setting up Open University centres and Study Centres for job-oriented courses like Pharmacy, Nursing, Packaging, and agriculture related Courses. It was further suggested that some of the vacant rooms of the hostels might be converted to Guest Rooms for faculty members of the college and for the visiting lecturers.



Principal

Bejoy Narayan Mahavidyalaya

Principal
Bejoy Narayan Mahavidyalaya
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Website: <http://www.bnmv.ac.in> email: bnmv2012@yahoo.in

Minutes of the meeting of IQAC held on 29.11.2019 in the college campus


Members present:

Dr. Goutam Bit, Principal 

Dr. Shalmoli Chakraborty, IQAC Coordinator 


Dr. Raibatak Sen Gupta 


Dr. Minati Ghosh 

Dr. Kousik Ghosh 

Dr. Samik Dasgupta 

Dr. Pinak Dutta 

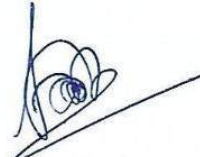
Dr. M.L. Ghosh 

Sri Gopen Chatterjee 

Resolutions adopted:

1. After visiting the hostel campus, the IQAC team placed its report in the meeting. It was suggested that the college ground might be utilized in such a way that it served the local community as well.
Resolved further that the organizers of “Hero India Super League under 12” be allowed to use the college ground as the venue of the said competition.
2. Resolved that the proposal for introducing the PPP model for the purpose of maintaining college facilities, be forwarded to the Finance Committee for its approval.
3. Resolved that the two-storey building of Womens’ Hostel be further extended and steps be taken to complete its 3rd floor.
4. Resolved that IQAC be restructured with new members in the following manner:
 - i. One member from management.
 - ii. One administrative officer.
 - iii. One student nominee.
5. Resolved that a seven-member NAAC Steering Committee be formed with a senior faculty member as its Coordinator.

6. Resolved that Canopy be urged to further mobilize its activities, as these activities are being highlighted as the distinctive feature of the college.
7. Resolved that Social Science departments be encouraged to organize seminars with university departments. Apart from the home university, the Jadavpur University and other universities be approached for such collaborative practice.
8. Resolved that the procedure for further development the mentor-mentee system be chalked out by December, 2019 to serve the interest of the students.
9. The proposal for introducing PG courses under Netaji Open University was elaborately discussed in the meeting. It was reported that the Heads of the Departments of History, Philosophy, Political Science and Sanskrit had given their consent for the purpose. It is resolved that the Principal be requested to make necessary resolution with the college authority and proceed for the same.
10. The proposal for water-ion-exchange purifier was elaborately discussed in the meeting. Resolved that the necessary set-up be made on the terrace of the seminar hall in the Darwin Bhaban.
11. Resolved that a non-teaching attendant be engaged in the department of Nutrition as it is a laboratory-based department, and is run solely by the Guest Lecturers.



Principal

Bejoy Narayan Mahavidyalaya

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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Website: <http://www.bnmv.ac.in> email: bnmv2012@yahoo.in

Minutes of the meeting of IQAC held on 20.02.2020 in the college campus

Members present:

Dr. Goutam Bit, Principal

Dr. Samik Dasgupta

Dr. Pinak Dutta

Dr. Shalmoli Chakraborty, IQAC Coordinator

Dr. Minati Ghosh

Prof. Md. Hossain

Asit Kr. Chatterjee

Resolutions adopted:

1. There was a thorough discussion on the implementation of Solar Plant and Water-exchange Purifier projects. Resolved that the details of the implementation plan be submitted to the IQAC.
2. Resolved that Drinking Water facility in the college premises be revamped on an urgent basis and the existing water plant be cleaned up.
3. Resolved that the Academic Committee be asked to report on the development made so far regarding the introduction of new courses in Physical Education and Defence Study.
4. After thorough discussion among the members it was decided that the museum of the History Department be shifted from its present makeshift room to the vacant space in the Morning Section office.
5. Resolved that the IQAC room would not be shifted as it was decided earlier, and necessary renovation of the existing room be made under the guidance of the Coordinator.
6. Resolved that a Wi-fi zone and firewall be set up in the college. Resolved the process be initiated on an urgent basis.

7. Resolved that the amount claimed by PWD for the construction of building for the Mathematics department be released partially from the RUSA fund, and the rest be arranged from the college fund. The matter was referred to the Finance Committee.
8. Resolved that the abandoned NCC room be offered to the CANOPY for setting up their office.
9. IQAC discussed the proposal from Cognitive Creators for setting up a centre for teaching Hindi language. It was decided that the discussion on this issue be deferred.
10. It was resolved that the students winning 6 gold and 2 silver medals in Kalaripayattu and martial art at Guntur be felicitated by the college.
11. The IQAC discussed the demands of room submitted by the Department of Botany for setting up Tissue Culture Lab, microbiology and herbarium. Considering these demands and the observation from the Academic sub Committee on this matter, it was resolved that around 800 sq ft of space from New Hall be allotted to the Department of Botany for the time being. Resolved further that the part of the existing office adjacent to the Department of Botany be allotted to that department after shifting the office to a convenient place.



Principal

Bejoy Narayan Mahavidyalaya

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Website: <http://www.bnmv.ac.in> email: bnmv2012@yahoo.in

Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 19/05/2020 (Tuesday) at 17:00 via Whatsapp video conferencing

Members attended:

1. Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta*
2. Dr. Samik Dasgupta *Samik Dasgupta*
3. Dr. Kaushik Ghosh *Kaushik Ghosh*
4. Dr. Animesh Layek *Animesh Layek*
5. Dr. Saroj Kumar Ghosh *Saroj Kumar Ghosh*
6. Md. Hossain *Md Hossain*
7. Dr. Raibatak Sen Gupta *Raibatak Sen Gupta*

Agenda:

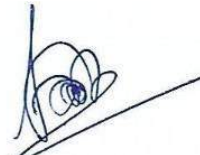
1. Discussion regarding mentor-mentee interactions.
2. Introduction of MOOCs.
3. Sanitization of college campus.
4. e-waste management.

Resolutions:

- a. Resolved that the prevailing procedure of Mentor-Mentee interaction should be assessed and proper changes, if required, be introduced in the coming session 2020-21.
- b. Resolved that Dr. Kaushik Ghosh will act as SPOC of our College and take necessary action on promotion of MOOCs in our College.
- c. Resolved that sanitation of the entire campus should be done periodically and also just before the College reopens following Government order.

- d. Resolved that if and when the college reopens, the safety measures to be followed by every single person in the campus should be highlighted in the form of posters and through public address system.
- e. The coordinator requested Principal to take necessary steps towards proper disposal of e-wastes from the college in an environmental benign way.

The meeting ended with vote of thanks to the chair.



Principal

Bejoy Narayan Mahavidyalaya

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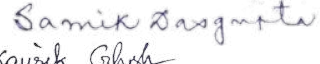




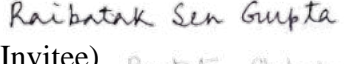

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Website: <http://www.bnmv.ac.in> email: bnmv2012@yahoo.in

Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 25/05/2020 (Thursday) at 18:30 via Zoom video conferencing

Members attended:

1. Dr. Goutam Bit, Principal 
2. Dr. Pinak Dutta, Coordinator, IQAC 
3. Dr. Samik Dasgupta 
4. Dr. Kaushik Ghosh 
5. Dr. Animesh Layek 
6. Dr. Saroj Kumar Ghosh 
7. Md. Hossain 
8. Dr. Raibatak Sen Gupta 
9. Dr. Brotati Chakraborty (Invitee) 

Agenda:

- a. Discussion regarding introduction of skill based education (NSQF) in our college.

Resolution:

1. After thorough discussion on the above agenda the committee resolved that in view of the growing demand of industries towards skilled workforce and for the sake of employment generation the college should introduce skill based education for its students.
2. It was also resolved that a committee be formed to survey the potential areas where our college can join hands with the industries to work together.

3. Dr. Brototi Chakraborty and Dr. Kaushik Ghosh will lead the NSQF committee. They are also requested to submit proposals within a month.

The meeting ended with vote of thanks to the chair.



Principal

Bejoy Narayan Mahavidyalaya

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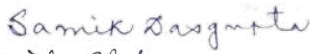





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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 06/06/2020 (Saturday) at 11:30 AM via Google meet:

Members attended:

1. Dr. Goutam Bit, Principal 
2. Dr. Pinak Dutta, Coordinator, IQAC 
3. Dr. Ishita Aditya, TCS 
4. Dr. Samik Dasgupta 
5. Dr. Kaushik Ghosh 
6. Dr. Animesh Layek 
7. Dr. Saroj Kumar Ghosh 
8. Md. Hossain 
9. Dr. Raibatak Sen Gupta 

Agenda:

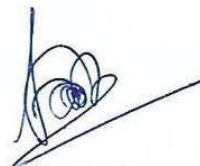
1. Defining the activities of IQAC.
2. Introduction of MOOCs.
3. Sanitization of college campus.

Resolutions:

- a. The Principal stated that IQAC is the backbone of the college and urged the members to offer their observation on issues relating to the betterment of the college.
- b. The Principal also opined that the Mission & Vision of the institution be modified in keeping with the changing demand of the society.
- c. Dr. Pinak Dutta stated that preparing the pending AQAR was the prime priority on his part after taking up the responsibility as coordinator, IQAC on 16/05/2020. He noted that the college was lagging behind schedule and that the IQAC members should involve themselves more to complete the pending work.
- d. Dr. Saroj Kr. Ghosh & Dr. Animesh Layek stressed on the need of revamping the college website.

- e. Dr. Pinak Dutta requested Dr. S. K. Ghosh to keep note, on behalf of IQAC, of every event taking place in the college month-wise from the session 2020-21.
- f. Dr. Samik Dasgupta stressed on the need to complete the Academic Audit of the college as soon as possible.
- g. Dr. Pinak Dutta requested Principal to ask Dr. Anjan Das, SPIO of our college to provide IQAC with all necessary data submitted to MHRD, Department of Higher Education, Statistical Division.
- h. Dr. Kaushik Ghosh stated that he has interacted with the person-in-charge of MOOCs at IIT Kharagpur and was waiting for his reply.
- i. The entire IQAC insisted on the construction of a 'Digital Conference Room' on an urgent basis so that our faculty members can remotely interact with students and vice-versa and that can also be used for conducting Webinars.
- j. Principal stated that sanitation work has already started in the college and that henceforth would be done periodically. He also stated that another thorough cleaning of the premises would be done prior to 10 days of commencement of the college after lockdown.
- k. The Principal reported that soon after the devastation caused by "Amphan" in the college campus restoration work in the "Sacred Groove" and water body was started by Canopy members.

The meeting ended with vote of thanks to the chair.



Principal

Bejoy Narayan Mahavidyalaya

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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 11/06/2020 (Thursday) at 16:30 via Google meet:

Members attended:

1. Dr. Goutam Bit, Principal *GB*
2. Dr. Pinak Dutta, Coordinator IQAC *P.D.*
3. Dr. Samik Dasgupta *Samik Dasgupta*
4. Dr. Ishita Aditya, TCS *Ishita Aditya*
5. Dr. Shalmali Chakraborty, Convener, Admission committee (Invitee) *Shalmali Chakraborty*
6. Mr. Mantu Ghosh, NTS Finance (Invitee) *Mantu Ghosh*
7. Mr. Dipankar Ghosh, NTS Online cell (Invitee) *Dipankar Ghosh*

Suggestions received from:

1. Mrs. Debjani Bhattacharya, History
2. Dr. Minati Ghosh, Philosophy
3. Ms. Rama Mukherjee, Political Science
4. Dr. Brotati Chakraborty, Chemistry
5. Mr. Suvhendu Saha, Physics, Adm. Committee
6. Mr. Dwijendranath Bar, Mathematics
7. Dr. Vinay Mishra, Botany
8. Dr. Sreekanta Bose, Librarian
9. Mr. Pritwis Biswas, History

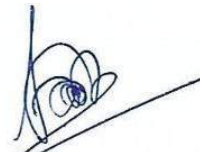
Agenda:

1. Discussion regarding intake capacity of our college for the session 2020-21.
2. Miscellaneous.

Resolutions:

1. Resolved that the intake capacity of the college be reduced to give the enrolled students the best academic and infrastructural support.
2. Resolved further that the intake capacity be determined on the basis of the enrolment of students during the last three academic years (2016-17, 2017-18, 2018-19).
3. Resolved that the reduction of students' intake capacity should be stream specific, and that the demand for the concerned subject should also be taken into consideration.

The meeting ended with vote of thanks to the chair.



Principal

Bejoy Narayan Mahavidyalaya

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Proceedings of online meeting of IQAC, Bejoy Narayan Mahavidyalaya, Itachuna, Hooghly, held on 25/06/2020 (Thursday) at 11:30 AM via Google meet:

Members attended:

1. Dr. Pinak Dutta, Coordinator, IQAC *Pinak Dutta*
2. Dr. Samik Dasgupta *Samik Dasgupta*
3. Dr. Koushik Ghosh *Koushik Ghosh*
4. Dr. Saroj Kumar Ghosh *Saroj Kumar Ghosh*
5. Dr. Raibatak Sen Gupta *Raibatak Sen Gupta*
6. Dr. Animesh Layek *Animesh Layek*
7. Dr. Brototi Chakraborty (Invitee) *Brototi Chakraborty*

Agenda:

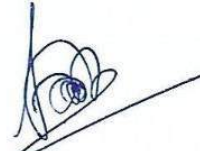
Discussion on One-day webinar: "Impact of COVID -19 on our Psychological wellbeing and possible way forward"

Resolutions:

- a. Dr. B. Chakraborty as a member of the seminar organizing committee apprised the IQAC of the arrangements she had already made for holding the webinar. After a thorough discussion it is resolved that the webinar will be organized on the google platform and the linked will be provided in the College's website.
- b. The coordinator expressed his apprehension with regard to the challenge of accommodating a large number of attendees through google platform, and maintained that he would discuss the matter with the technicians and the website provider of the college.
- c. Dr. Raibatak Sengupta raised the problem concerning the accessibility of the college website. Dr. Dutta was requested to talk to the service provider for making it mobile friendly for the students.
- d. It is resolved that Dr. Saroj K. Ghosh and Dr. Brotati Chakraborty will be involved in floating the information on different forums and making public notifications.

- e. Dr. Kousik Ghosh was requested to take care of the registration and Dr. Raibatak Sen Gupta, Dr. Animesh Layek, Dr. Samik Dasgupta, and Dr. Kousik Ghosh were requested to take care of the technical part. In this connection, the team will arrange few demo sessions before the day of the event.
- f. It is resolved that the financial part will be taken-care of by Dr. Pinak Dutta and the certificate would be issued only to the registered candidates.

The meeting ended with vote of thanks to the chair.



Principal

Bejoy Narayan Mahavidyalaya

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.

Fax & Phone: (03213)272-237/275



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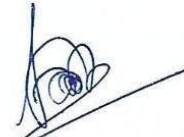
REPORT OF ACTIONS TAKEN BY IQAC IN THE SESSION 2019-2020

- As per the resolution no. 01 adopted in the meeting of IQAC on 12.07.2019 an IQAC sponsored workshop was held on 19.07.2019 on: “Promotion Under Career Advancement Scheme.”
- In compliance with the resolution no. 01 and 02 adopted in the meeting of the IQAC on 09.08.2019, a special cell was set up with computer-knowing staff-members of the college for conducting all sorts of student-related online activities including registration, fees collection, scholarship and financial support, and examination related affairs.
- In compliance with the resolution no. 04 adopted in the meeting of the IQAC on 13.09.2019, the college secured the ISO registration.
- In compliance with the resolution no. 01 adopted in the meeting of the IQAC on 08.11.2019, several AMCs were done with concerned agencies for maintenance of the property and existing facilities of the college.
- In compliance with the resolution no. 10 adopted in the meeting of the IQAC on 29.11.2019 and on the basis of subsequent discussion, water-ion-exchange purifier was installed the college.
- In conformity with a series of discussion held during several meetings of IQAC, the solar plant was installed partially.

- In conformity with the resolution no. (k) adopted in the meeting of the IQAC on 06.06.2020 restoration work was carried out in the grove and the water body inside the college campus.
-
- As per the resolution no. (a) adopted in the meeting of IQAC on 25.06.2020 an IQAC sponsored webinar was held on 09.07.2020 on the following topic: “Impact of Covid-19 on our psychological well-being and possible way forward.”



Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly



Principal
Bejoy Narayan Mahavidyalaya
Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



BEJOY NARAYAN MAHAVIDYALAYA

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Naac Accredited (2nd Cycle)

Itachuna, Hooghly-712 147, West Bengal, India

Phone: +91-3213-272275, Fax: +91-3213-272237, E-mail: bnmv2012@yahoo.in

www.bnmv.ac.in

Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 30.07.2018 in the college campus.

Members present:

Dr. Gautam Bit

Dr. Minati Ghosh

Dr. Pinak Dutta

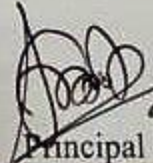
Dr. Saroj Kr. Ghosh

Dr. Shalmoli Chakraborty

1. Resolved that all bills be paid online, and IQAC be entrusted to assist the principal by checking them.
2. Resolved that an honourium of Rs. 500/-, and a TA of Rs. 1500/- or actual amount of travel expense be paid to the resource persons attending a seminar organized by the college or any of its academic departments.
3. Resolved that IQAC would procure the following articles for the purpose of seminar: a Laptop, a projector, laser torch, table cloth, a seminar attendance register etc. Decided that the camera procured by Canopy be used by IQAC whenever necessary.
4. Resolved that a pad be prepared by IQAC for its own use.
5. Resolved that AQARs be sent at the earliest.
6. Resolved that IQAC would sit with the Heads of Departments to discuss on their requirements related to academic issues.
7. Resolved that two teacher members be inducted to the body of IQAC.
8. Resolved that Dr. Sankar Nath (oncologist) be invited to address a seminar in the college on 05.10.2018. Resolved further that all classes be suspended on that day from 12.00 noon to 1.30 p.m.
9. Resolved that invitation card for the seminar be sent to the BDO, the SDO, the Panchayat Pradhan, the Headmaster and the Headmistress of the local schools, the Secretary, Alumni Association, and the Administrator of the college.

Shalmoli Chakraborty

Co-ordinator
I.Q.A.C
B. N. MAHAVIDYALAYA
Itachuna, Hooghly


Principal

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, Dt.- Hooghly.



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www.bnmv.ac.in

Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 06.08.2018 in the college campus.

Members present:

Dr. Shalmoli Chakraborty *Shalmoli Chakraborty*

Sk. Abul Kalam *Sk. Abul Kalam*

Sohini Nath *Sohini Nath*

Prithwis Kr. Biswas *Prithwis Kumar Biswas*

Rama Mukherjee *Rama Mukherjee*

Samik Dasgupta *Samik Dasgupta*

Dr. Minati Ghosh *Dr. Minati Ghosh*

Dr. Pinak Dutta *Dr. Pinak Dutta*

Subrata Sarkar *Subrata Sarkar*

Hemanta Kr. Ghosh *Hemanta Kumar Ghosh*

1. It is resolved that the AQAR, pending since 2015 has to be completed and submitted at the earliest.
2. Resolved that IQAC meet the Hads of Departments to discuss the following:
 - i. Issue of mentorship.
 - ii. Wall magazine by the students.
 - iii. Academic Audit
 - iv. Departmental seminar and faculty seminars.
3. Resolved that a guideline for Academic Audit be sent to all the departments.
4. The proposal received from the ANO, Prof. Anjan Das for room and necessary infrastructure is rationalized by IQAC and forwarded to Principal with a request not to block the passage around Room No. 29.
5. After discussion with the Heads of different departments a schedule for seminars is prepared as the following:

September: Political Sc/ Physics

October: IQAC

November: English

December: History

January: Philosophy/ Zoology

February: Bengali/ Botany

March: Sanskrit/Eco

April: Math

July: Chemistry

August: Nutrition

Shalmoli Chakraborty

Co-ordinator

I.Q.A.C.

B. N. MAHAVIDYALAYA

Itachuna, Hooghly

[Signature]
Principal

Principal

Bejoy Narayan Mahavidyalaya
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www.bnmv.ac.in

Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 24.08.2018 in the college campus.

Members present:

Dr. Shalmoli Chakraborty *Shalmoli Chakraborty*

Samik Dasgupta *Samik Dasgupta*

Dr. Pinak Dutta *Pinak Dutta*

Resolution:

1. Resolved that IQAC room be changed to the room adjacent to the Meditation Chamber.
2. Regarding promotional case, it is resolved that Dr. Pinak Dutta and Dr. Ishita Aditya be entrusted to go through the files of the concerned candidates.
3. Resolved that partition of the rooms in Ladies Hostel be removed.
4. Resolved that Mathematics Department be shifted to the third floor of the Ladies Hostel. Resolved further that the hostel building be renovated and DPR be prepared for the purpose.
5. Resolved that a full body meeting of IQAC to be convened.
6. Resolved that official mail id of IQAC be retrieved.

Shalmoli Chakraborty

Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly

Principal
25/8/18

Principal
Bejoy Narayan Mahavidyalaya
P.O.- Itachuna, DL- Hooghly.



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www.bnmv.ac.in

Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 31.08.2018 in the college campus.

Members present:

Dr. Gautam Bit

Dr. Shalmoli Chakraborty *Shalmoli Chakraborty*

Dr. Pinak Dutta

Dr. Minati Ghosh *M. Ghosh*

Dr. Saroj Kr. Ghosh *Saroj Kumar Ghosh*

Prof. Md. Hossain *Md Hossain*

Dr. Samik Dasgupta *Samik Dasgupta*

Resolution:

1. Resolved that all the sub-committees be asked to submit their reports to the principal.
2. Resolved that an internal research committee be formed with Dr. Pinak Dutta and Dr. Debasis Mukhopadhyay as its member.
3. Resolved that NAAC Steering committee be formed about six months before the NAAC evaluation. The committee be of 7-8 members with 4 teachers, 2 non teaching members, and one stake holder.
4. Resolved that a seminar on gender sensitization be organized immediately.
5. Resolved that Science Day be observed in the college, and Dr. Saroj Ghosh be requested to take the responsibility to organize it.

Shalmoli Chakraborty

Co-ordinator

I.Q.A.C

B. N. MAHAVIDYALAYA
Itachuna, Hooghly

[Signature]
Principal

Principal
Bejoy Narayan Mahavidyalaya
P.O. - Itachuna, Dt.- Hooghly.



BEJOY NARAYAN MAHAVIDYALAYA

(GOVT. SPONSORED)

Naac Accredited (2nd Cycle)

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www.bnmv.ac.in

Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 07.12.2018 in the college campus.

Members present:

Dr. Gautam Bit

Dr. Sorasi Mohan Dan

Dr. Minati Ghosh

Dr. Samik Dasgupta

Dr. Pinak Dutta

Prof. Md. Hossain

Dr. M.L. Ghosh

Sri Gopen Chatterjee

Dr. Saroj Kr. Ghosh

Resolution:

1. Resolved that a Cell be formed to find out industries that can enter MOU with the college. Resolved further that industrialists may be incorporated in the IQAC for effective handling of the matter.
2. Resolved that necessary initiative be taken to introduce PG course in the distant mode in English, Political Science, Math, Botany and Zoology.
3. Resolved that necessary fund be sanctioned in favour of IQAC so that it can execute its plans and programmes.
4. Resolved that IQAC be restructured. The IQAC entrusts the Principal to madempke necessary restructuring of the cell in consultation with the co-ordinator, Dr. Sorasi Mohan Dan, Ex-Pro VC, B.U., and Dr. M.L. Ghosh, Secretary, Alumni Association.
5. The Principal is entrusted to form the NAAC Steering Committee in consultation with the Coordinator, IQAC.
6. Resolved that steps be taken to complete the 3rd floor of Women's hostel.
7. Resolved that the present VAT be abolished and a bio-degradable VAT and a non-degradable Vat be installed in the place of the former for solid waste management.
8. Resolved that necessary initiatives be taken to open PG course in Bengali.
9. Resolved that necessary feedback be collected from parents on the benefit fetched by the students from the college.

Shalmali Chakrabarty

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Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 18.01.2019 in the college campus.

Members present:

Dr. Gautam Bit

Dr. Samik Dasgupta Samik Dasgupta

Dr. Shalmoli Chakraborty Shalmali Chakraborty

Dr. Minati Ghosh M. Ghosh

Prof. Md. Hossain Md. Hossain

Asit Kr. Chatterjee Asit Kumar Chatterjee

Resolutions:

Co-ordinator

I.Q.A.C.

B. N. MAHAVIDYALAYA
Itachuna, Hooghly

It is resolved that following committees be formed for different purposes:

i. Green audit:

Dr. V.K.Mishra

Dr. Semanti Basu

Dr. Kousik Ghosh

Sri Samir Majumdar

ii. Academic audit:

Smt. Debjani Bhattacharya

Smt. Rama Mukherjee

Sri Dwijendranath Bar

Dr. Malay Ghosh

Dr. Shyamsundar Ghosh

iii. Administrative audit:

Bursar

Dr, Debasis Mukhopadhyay

Dr. Manabesh Majumder

iv. Health Scheme

Bursar

Assistant Bursar

v. Library Committee

All Librarians

Dr. Pinak Dutta, Convener, UGC

TCS

vi. Digitization / Technical Support:

Smt. Tanusree Bhadra

Coordinator, IQAC

2. Resolved that a computer knowing graduate be appointed to carry out the clerical works of IQAC. Resolved further that an advertisement to this effect be published at the earliest, and an walk-in-interview be arranged accordingly.
3. Resolved that Physical Education as a subject be introduced in the college and necessary steps be taken.
4. Resolved that Dr. Debasis Mukhopadhyay be asked to look after industry- institution tie-up and a Cell be formed to rope in some industries to contract MOU with the college.
5. Resolved that a seminar on CBCS be organized by IQAC, and Dr. Saroj Ghosh to contact the speakers.

Shalmali Chakrabarty

Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly

[Signature] 19/01/19
Principal

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Ref. No.:

Date:

Resolutions of the meeting of IQAC held on 12.04.2019 in the college campus.

Members present:

Dr. Gautam Bit

Dr. Shalmoli Chakraborty *Shalmoli Chakraborty*

Dr. Raibatak Sengupta *Raibatak Sen Gupta*

Dr. Saroj Kr. Ghosh *Saroj Kumar Ghosh*

Dr. Pinak Dutta

Dr. Samik Dasgupta *Samik Dasgupta*

Dr. Minati Ghosh *M. Ghosh*

Resolutions:

1. Resolved that the AQAR feedback be discussed on 16.04.2019 (Tuesday) and the AQAR of 2015-2016 be handed over to Dr. Raibatak Sengupta for uploading.
2. Issues relating to Academic Audit was discussed, and resolved that members of Academic Audit be given a reminder.
3. Mentorship was discussed in details. Resolved that the mentorship of Hons. students of Sem-ii and Sem-iv be distributed among the faculty members arbitrarily and a class be allotted in the routine for the said purpose. Each mentor will have 15-25 mentees, and a diary will be maintained by the mentors containing all the details of the mentees.
4. Resolved further that a notification on the mentorship and respective mentees be issued.
5. Resolved that the documentation of all the TC sub-committees be maintained and TCS should be communicated accordingly.
6. Resolved that different portions of AQAR be prepared by the members of IQAC in the following manner:
 - i. NSS, NCC, Culture and Sports : Dr. Samik Dasgupta
 - ii. Students' data : Dr. Minati Ghosh
 - iii. Teaching, learning : Dr. Saroj Ghosh and Dr. Shalmoli Chakraborty
 - iv. Finance and students' scholarship : Dr. Pinak Dutta
 - v. Library and IT : Dr. Kousik Ghosh
 - vi. Seminar, workshop, industry-institute network, counseling : Dr. Raibatak Sengupta
: Principal, Md. Hossain
 - vii. Feedback : Dr. Animesh Layek, Dr. Raibatak Sengupta,
Dr. Minati Ghosh
 - viii. Research
7. Resolved that the name of the Govt. nominee be sought from the DPI for the promotion of seven incumbents.

8. Resolved that the renovation of college in any part (if required) would require a report from IQAC team headed by Dr. Pinak Dutta.
9. Decided that the museum set up by the Department of History be shifted to an appropriate place.
10. Resolved that equipments worth Rs. 1.5 lakh including laptop, projector, laser torch, etc. be purchased for the use of IQAC within the earliest possible time.
11. Resolved that the demand of Zoology department for converting Room no. F-10 into Zoology laboratory be referred to the Academic Committee.
12. Resolved that a solar plant be set up in the college. Resolved that DPR be prepared and Dr. Animesh Layek be entrusted to look after the project.

Shalmali Chakrabarty

Co-ordinator
I.Q.A.C.
B. N. MAHAVIDYALAYA
Itachuna, Hooghly

[Signature]
14/04/19
Principal

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REPORT OF ACTIONS TAKEN BY IQAC IN THE SESSION 2018-2019

- In compliance with the resolution no. 08 adopted in the meeting of the IQAC on 30.07.2018, Dr. Sankar Nath, an eminent oncologist, was invited in the college to address a seminar on cancer on 05.10.2018.
- In compliance with the resolution no. 05 adopted in the meeting of the IQAC on 06.08.2018, an invited lecture was organized on CBCS at UG level on 28.08.2018 by Dr. Swapan Kr Pan, an eminent resource person, involved in the framing of the CBCS procedure at the Burdwan University to which the college is affiliated.
- In compliance with the resolution no. 09 adopted in the meeting of the IQAC on 07.12.2018, feedback from the parents of Hons. students were collected and processed.
- In compliance with the resolution no. 03 adopted in the meeting of the IQAC on 12.04.2019, the practice of mentorship was introduced among the Hons. students.
- Promotion of 12 (twelve) faculty members of the college under CAS is conducted successfully.
- Santhali is introduced as a B.A General programme.
- Registration to NIRF done.
- Language laboratory is set up with necessary language software and computers.
- Library is upgraded and the set up is modernized.
- Website is upgraded and made student-friendly and comprehensive.
- Biometric attendance system introduced.

Shalmali Chakrabarty
Co-ordinator,
IQAC,
B. N. MAHAVIDYALAYA
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Minutes of the meeting of IQAC held on 25.08.2017

Members present in the meeting of IQAC held on 25.08.2017:

1. Dr. Goutam Bit
2. Dr. Shalmoli Chakraborty
3. Dr. Pinak Dutta
4. Dr. Saroj Kumar Ghosh
5. Dr. M.L.Ghosh
6. Md. Hossain
7. Dr. Samik Dasgupta

Resolutions:

- i. Resolved that necessary books and equipment be purchased as required by the new syllabi under CBCS.
- ii. Resolved that necessary initiatives be taken to set up the infrastructure necessary for CBCS pattern.
- iii. Resolved that necessary initiatives be taken to introduce new courses.
- iv. Resolved that Water distillation plant be set up to meet the requirement of the students.

Principal

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Minutes of the meeting of IQAC held on 08.12.2017

Members present in the meeting of IQAC held on 08.12.2017:

1. Dr. Shalmoli Chakraborty
2. Dr. Pinak Dutta
3. Dr. Saroj Kumar Ghosh
4. Dr. M.L.Ghosh
5. Md. Hossain
6. Dr. Samik Dasgupta

Resolutions:

- i. Resolved that necessary extension work be made in the existing buildings to meet the problem of accommodation.
- ii. Resolved that necessary number of computers and accessories be purchased to meet the demand of several departments and that of the office.
- iii. Resolved that more Computer training programmes be arranged for the staff members to develop their efficiency in handling office and accounts related works.
- iv. Resolved that departments will be urged to organize seminars and workshops.

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Minutes of the meeting of IQAC held on 02.02.2018

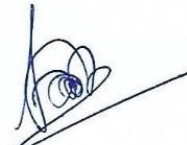
Members present in the meeting of IQAC held on 02.02.2018:

1. Dr. Shalmoli Chakraborty
2. Dr. Pinak Dutta
3. Dr. Saroj Kumar Ghosh
4. Dr. M.L.Ghosh
5. Md. Hossain
6. Dr. Samik Dasgupta

Resolutions:

- i. Resolved that Diary, Prospectus and Academic Calendar will be designed at the beginning of the 2018-19 session.
- ii. Resolved that IQAC will organize a faculty seminar every Friday afternoon.
- iii. A full body meeting of IQAC with all stake holders was put forward.
- iv. Resolved that Routine committee be urged to finalize the routine for both the sections by 2nd June, 2018.
- v. Resolved that the Academic Committee be asked to submit the academic schedule as per university norms within 15 days.
- vi. Resolved that a course on Santhali be introduced in the college, and all necessary steps be initiated for the purpose.

- vii. Resolved that Dr. Saroj Ghosh be entrusted to contact Dr. Apurba Ratan Ghosh for Academic Audit and be requested to report within 7 days.
- viii. Resolved that the existing prospectus be modified.
- ix. Resolved that all the departments be asked to propose the intake capacity for their respective General courses.
- x. Resolved that the Science departments be asked to organize Science Day in the college.



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Minutes of the meeting of IQAC held on 04.05.2018

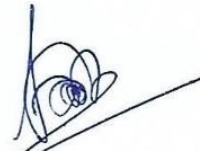
Members present in the meeting of IQAC held on 04.05.2018:

1. Dr. Goutam Bit
2. Dr. Shalmoli Chakraborty
3. Dr. Pinak Dutta
4. Dr. Saroj Kumar Ghosh
5. Dr. Minati Ghosh
6. Md. Hossain
7. Dr. Samik Dasgupta

Resolutions:

1. Resolved that the academic schedule for each semester be prepared by the academic committee.
2. Resolved that Md. Hossain be given the responsibility to modify the prospectus within seven days.
3. Resolved that the routine committee be asked to submit the draft copy of the routine by 2nd week of June. IQAC strongly objected to the shift-wise preparation of separate routines, and opines in favour of preparing a common one.

4. Resolved that all the departments be asked once again to submit proposals regarding intake capacity for General courses in their respective subjects.
- 5.
6. Resolved that steps be taken to conduct both Academic and Administrative Audits, and a meeting will be arranged with Prof. Apurba Ratan Ghosh at the earliest. Resolved further that Dr. Saroj Ghosh be entrusted to contact Prof. Apurba Ratan Ghosh for the purpose



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REPORT OF ACTION TAKEN BY IQAC IN THE SESSION 2017-2018

In compliance with the resolution no. (i) adopted in the meeting of the IQAC on 25.08.2017, necessary books and equipment were purchased as required by the new syllabi under CBCS.

In compliance with the resolution no. (iv) adopted in the meeting of the IQAC on 25.08.2017, a Water Distillation Plant was set up in the college premises to meet the requirement of the students.

In compliance with the resolution no. (i) adopted in the meeting of the IQAC on 08.12.2017, a portion of the existing building was extended to enhance accommodation capacity.

In compliance with the resolution no. (iii) adopted in the meeting of the IQAC on 08.12.2017, training was arranged to equip the staff members in the college office and accounts department with the ongoing computer operated activities in these fields.

Two national level seminars were organized in the college, giving credence to the resolution adopted in the meeting of the IQAC on 08.12.2017 (Resolution. no. iv),

A meeting was organized by the IQAC to discuss the procedure of Academic and Administrative audit which was attended by Dr. Apurba Ratan Ghosh of Burdwan University.

Shalmali Chakraborty
Coordinator,
IQAC

[Signature]
Principal

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